

JOB VACANCY
3 DATA COLLECTOR (M/W)
Based in KALAR
Job Reference Number: ACF/KRI/KA/FSL/007

Action Contre la Faim –ACF International is a global humanitarian organisation committed to ending world hunger and recognized as a leader in the fight against malnutrition. Founded in 1979, ACF delivers programmes, in over 40 countries while committed to respect humanitarian principles as a non-governmental, non-political, non-religious and, non-profit organisation. Our mission is to save lives through the prevention, detection, and treatment of malnutrition, especially during and after emergency situations and conflict. ACF intervenes in four main areas: Nutrition, Mental Health & Care Practices; Water, Sanitation & Hygiene; Food Security and Livelihoods; Advocacy and Raising Awareness. **ACF is looking for 3 Data collector .**

Work place: Based in KALAR + on exceptional request, in geographical area(s) covered by ACF in KRI

Type of contract: Fixed-Term Contract of 1 month, from the 01 October 2016 until the 31 October 2016

Working Hours: Full time contract of minimum 40 hours a week up to a maximum of 48 hours a week (8 hours a day for 5 days a week and on Saturdays when needed and/or requested)

Monthly Gross Salary: 1,159,220 IQD

Benefits: Monthly Transport Allowance + End of Year Bonus + Monthly Medical Allowance (when probation period passed and confirmed on the position)

Main Assignment:

To collect data related to the project's implementation and monitoring

Main activities:

1. Assignment / Objective 1: Participate in data collection/monitoring

Responsible for the following activities:

- Participate in developing assessment process and material/tools together with the PM;
- Participate in data collection (livelihoods/vulnerability assessment, market assessment);
- Participate in the definition of vulnerability criteria for cash assistance;
- Conduct regular monitoring of the activities (Post-Distribution monitoring, market prices monitoring...);
- Conduct data collection during different surveys;
- Communicate with TL/PM assistant/PM any difficulties faced with monitoring tools and propose improvements

Assignment / Objective 2: Represent the Organization when liaising with partners:

Responsible for the following activities:

- Present, under the supervision of the TL, the project to various local stakeholder and share with them the strong bottom-up and local actors ownership of the process

Recruitment criteria:

Required Qualification/Degree/L level of Studies	Lower High School Leaving Certificate or professional experience.
Required Professional Experience	2-3 years of work experience in a similar and relevant field (<i>enumeration, data collection</i>). Experience in INGO is an asset.
Required Technical Skills	Good organizational capacity Capable of drafting short reports Capable of collecting data with good level of accuracy Knowledge of livelihood concept Knowledge of gender based approach
Required General Skills Managerial Skills (if applicable)	Good writing capacity and interpersonal skills Ability to analyze and synthesize Diplomacy Flexibility Listening skills and alertness to environmental factors Aptitude for teamwork Adapt to different situations and interlocutors Work under pressure and cope with deadlines Respond to recommendations and adapt practice accordingly
Required Language Skills	Kurdish: Mandatory – good spoken and written abilities Arabic: Considered a Strong Asset – good spoken and written abilities English: Considered a Strong Asset – good spoken and written abilities
Other Requirements	Proficient with MS office (<i>Word, Power Point, Excel & Outlook</i>), able to use tablets.

HOW TO APPLY:**Closing Date: 25/09/2016**

Qualified candidates must submit a **Presentation Letter** and a **Resume** including **2 professional references** in **Kurdish or English** + a **Copy** of any certification of relevant and a **copy** of national ID or **Kurdish Residency Card** to: recruitment-su@iq.missions-acf.org, please indicated the job reference number **ACF/KRI/KA/FSL/007**, in the e-mail subject line.

Applicants can also submit their application to the reception of ACF Office in Kalar, Dreamland, villa 24 , in a **sealed envelope specifying the job offer title and reference number** (*the Office is closed on Fridays and Saturday*).

Due to the volume of applications we receive, we will only contact short-listed candidates for further screening. For more information please visit our website: <http://www.actioncontrelafaim.org/en>